



MINUTES

Business Services Committee

John Benbow, Jr., Chairman

Katherine Bielski-Medina, Member

Julie Timm, Member

John A. Krings, President

February 6, 2023

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Timm, John Benbow, Jr., John Krings

ADMINISTRATORS PRESENT: Phil Bickelhaupt, Aaron Nelson

- I. The meeting was called to order at 6:59 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items

A. Lease Agreement with CESA 5 for the Vesper Community Academy Facility

BS-1 A motion was made by Katherine Bielski-Medina, seconded by Julie Timm, to approve the lease agreement with CESA 5 for use of the Vesper Community Academy Facility for the 2023-24 school year, at an amount of \$25,000.00. Motion carried unanimously.

B. Wax Supply Bid

BS-2 A motion was made by Julie Timm, seconded by Katherine Bielski-Medina, to approve the proposals from Nassco in the amount of \$17,705.43 and Hillyard in the amount of \$8,658.39. Motion carried unanimously.

C. School Resource Officer Agreement – 2023-2028

BS-3 A motion was made by Katherine Bielski-Medina, seconded by Julie Timm, to approve entering into a new 5-year contract for SRO services with the City of Wisconsin Rapids Police Department from 2023-2028. Motion carried unanimously.

D. Chromebook Purchase

BS-4 A motion was made by Julie Timm, seconded by Katherine Bielski-Medina, to approve the purchase of 200 HP Chromebooks from PDS at a total cost of \$51,100.00 to be funded from the 2022-2023 WRPS Common School Fund Budget. Motion carried unanimously.

IV. Updates and Reports

A. Purchases – Update

Copies of the following invoices, bid specs, and purchase orders were reviewed:

- Chippewa Concrete – \$44,185.81 – SH Parking Lot – B&G Budget
- Johnson & Sons – \$22,228.00 – Van – Transportation Budget
- Miron – \$13,497.14 – RC, WRAMS, Grove, Wood, Pitsch – Referendum
- Miron – \$204,814.94 – Think & Mead – Referendum
- Miron – \$216,275.76 – Grant, Howe & Wash – Referendum
- Miron – \$910,177.09 – Lincoln – Referendum
- PRA – \$23,324.17 – All Locations – Referendum
- Service Motor Company, Inc. – \$21,7371.50 – SH & Quadplex – Kubota Work Vehicle – B&G and Community Service Budgets.
- Stevens Point Auto Center – \$21,468.50 – Van – Transportation Budget
- Sprinturf – \$28,350.00 – Pay App #5 – Quadplex
- TRANSFR, Inc. – \$10,000.00 – River Cities – Virtual Reality Career Exploration – Title 1

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Lease Agreement with CESA 5 for the Vesper Community Academy Facility
- BS-2 Wax Supply Bid
- BS-3 School Resource Officer Agreement – 2023-2028
- BS-4 Chromebook Purchase

VI. Future Agenda Items – None identified.

John Benbow, Jr. adjourned the meeting at 7:17 p.m.